TRINITY COMMUNITY ARTS

Creative Wayfinding

INFORMATION

Thank you for your interest in the Creative wayfinding, interpretation and environmental storing telling commission.

HOW TO APPLY

To apply, please submit the below to info@trinitybristol.org.uk before **Wednesday 25th November (5pm).** Interview process will be held week commencing **30th November.**

Expression of interest, no more than 2 pages of A4, focusing on your experience in direct response to this brief; details of your approach to co-design and community engagement; examples of projects delivered in cultural, community or built environment settings; how your experience aligns with Trinity's ambition to create a more welcoming, accessible and community-shaped building.

- CV or organisation profile
- Examples of relevant previous work
- Proposal & EOI

SELECTION CRITERIA

Applications will be assessed against:

- Experience of co-design and community engagement
- Quality and relevance of previous creative work
- Understanding of Trinity's context and ambition
- Approach to working inclusively with diverse communities
- Ability to translate ideas into practical outcomes
- Cost effective and sustainable

The applicant shortlisting process will not commence until after the application deadline. As part of the evaluating process, we will score applicants anonymously and against the specified job requirements.

If you encounter any accessibility challenges that affects your ability to apply within the stipulated timeframe and/or require any additional support to complete your application, please contact us at info@trinitybristol.org.uk.

We are committed to understanding your circumstances and providing the necessary support to facilitate your application process.

TELLING TRINITY'S STORY THROUGH THE BUILDING

- **Commission:** Creative wayfinding, signage, interpretation and environmental storytelling
- **Organisation:** Trinity Community Arts
- **Location:** Trinity Centre, Bristol
- **Budget:** **£15,900** inclusive of all creative fees, consultation, design development and delivery costs
- **Timeline:** November 2026 - June 2027. The project will include...
  - Commissioning, set-up, consultation and co-design - Dec 2026 - Feb 2027
  - Design development - Mar 2027
  - Delivery - Apr to May 2027
  - Final sign-off - Jun 2027
- **Additional Funding:** A separate allocation has been reserved for decoration (finishes), informed by this commission.

PROJECT OVERVIEW

Trinity is seeking an experienced creative practitioner, designer or organisation to lead a co-designed process that will develop a new approach to signage, wayfinding, interpretation and environmental storytelling throughout the site, telling the story of the building and organisation.

This commission will explore how the physical environment can better communicate Trinity's identity, values and the communities who make the building what it is.

We are looking for a creative partner who can listen deeply, interpret complex ideas and experiences, and translate collective voices into a coherent creative vision and practical action plan.

The successful applicant will work collaboratively with Trinity's communities, staff, artists, partners and visitors to explore:

- What Trinity means to the people who use it
- What stories, histories and experiences should be visible
- How the building can feel more welcoming, accessible and easy to navigate
- How creative interpretation can help people understand the breadth of activity taking place across the centre

CHALLENGES:

- The building has diverse needs and activities
- Complex journey inside and out
- Final work needs to work for lower light levels (day and night)

CO-DESIGN

Co-design is central to this commission. Trinity is a complex organisation serving many communities, cultures, ages and creative interests. We are looking for a partner who understands that meaningful design comes from collaboration, trust and listening.

We are particularly interested in working with individuals or organisations who have demonstrated experience of community-led design, participatory practice or socially engaged creative work.

ABOUT TRINITY

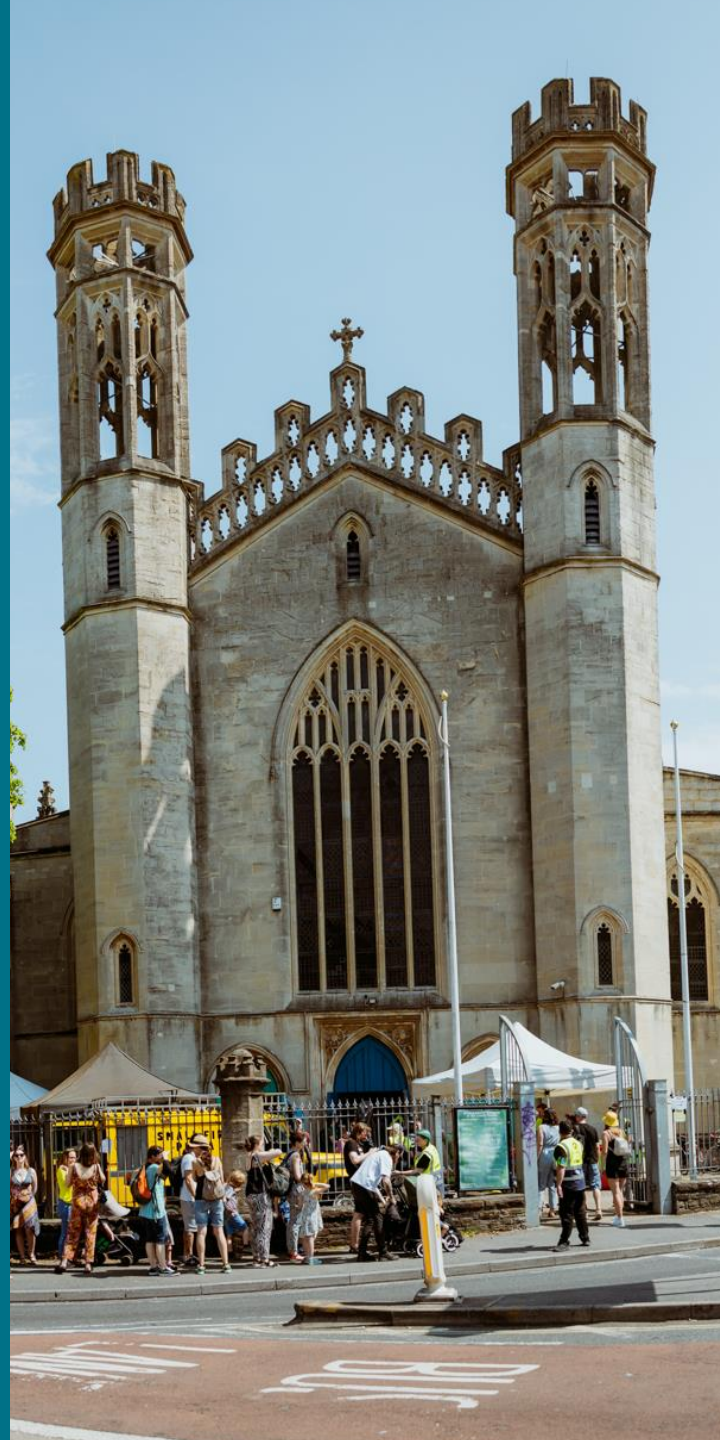
Trinity is a much-loved Grade II* listed arts and community venue in Bristol. For over 50 years, the building has been a place where people come together through music, creativity, community action and shared experiences.

Today, Trinity is a busy, diverse and welcoming community hub supporting multiple communities, generations and creative practices. We deliver a multidimensional programme across:

- Children, young people and families
- Community-led activity and neighbourhood initiatives
- Cultural participation and creative learning
- Live music and performance
- Visual arts, heritage and making
- Creative health and wellbeing
- Artist development and opportunities

Our work is rooted in the belief that creativity belongs to everyone. We work with, for and alongside communities, creating opportunities for people to shape the places, stories and experiences that matter to them.

The building itself is central to this story. Trinity is not simply a venue; it is a place shaped by generations of people, creativity, activism and community energy. We want visitors, participants, artists and neighbours to understand this story as they move through the building.



OUR VISION & MISSION

Trinity's vision is for everyone to have the opportunity to access and shape arts and culture because we believe art improves individual well-being, empowers communities, and enhances society.

Our mission is to empower communities through the arts. We do this through providing a diverse programme of arts, heritage and cultural projects, activities and events.

FUNDING CONTEXT AND PROJECT RATIONALE

This commission has been made possible through restricted funding secured by Trinity to improve the experience of people using and visiting the building. As a busy community arts centre welcoming thousands of people each year, Trinity is committed to ensuring that the building feels accessible, welcoming, inspiring and reflective of the communities who use it.

The funding is specifically intended to support improvements that enhance the experience of visitors, participants, artists, partners and the wider community.

This includes creating a stronger sense of welcome, improving accessibility and wayfinding, and ensuring that the stories, values and creativity of Trinity are visible throughout the building.

This project is an opportunity to explore how the physical environment can become a more powerful expression of Trinity's purpose and values.

The successful creative partner will help translate these ideas into a clear design approach that can guide future investment and improvements across the building.

THE OPPORTUNITY

This commission is an opportunity to help shape how Trinity is experienced for years to come. We want to create a visual language that reflects Trinity's identity and values - a way of communicating our story through the building itself. Outcomes may include:

- creative wayfinding and navigation
- signage and accessibility improvements
- interpretation panels or storytelling moments
- artwork integrated into the building environment
- visual representations of Trinity's values and approach
- celebrating the people, communities and creativity that make Trinity what it is

WHAT ARE WE LOOKING FOR

The successful applicant will be expected to:

- design and facilitate inclusive engagement sessions with Trinity communities
- create accessible opportunities for people to contribute ideas, stories and perspectives
- work sensitively with different groups and experiences
- identify common themes and shared values
- translate community insight into a clear creative direction
- ensure participants can see their influence reflected in the outcomes

EXPERIENCE

We welcome applications from individuals, collectives, designers, artists, architects, makers or organisations. Applicants will need to demonstrate:

- Experience working collaboratively with communities to develop creative outcomes
- A strong understanding of co-design and participatory approaches
- Experience translating community ideas into clear design concepts and practical recommendations
- Ability to work within complex environments with multiple stakeholders
- Experience working within the built environment, heritage settings, cultural venues, festivals or community spaces
- Examples of previous projects where community voices have shaped the outcome
- Experience working within listed buildings, arts centres, cultural venues, public spaces or community spaces would be desirable

DELIVERABLES

The successful creative partner will work with Trinity to agree a detailed delivery plan.

1. Discovery and Community Engagement:

a. Review Trinity's history, values, programmes and existing interpretation
b. Facilitate co-design sessions with communities, staff, artists, visitors and partners
c. Gather stories, ideas and priorities
d. Identify themes, narratives and opportunities

2. Creative Development

a. Develop a creative interpretation and wayfinding approach
b. Translate community insight into design concepts
c. Explore opportunities for signage, artwork, storytelling and environmental interventions
d. Test and refine ideas with stakeholders

3. Final Design Pack and Implementation

a. Creative vision and design principles
b. Schedule for phased delivery
c. Concepts and applications across the building
d. Signage, interpretation and environmental storytelling
e. Materials, finishes and accessibility considerations;
f. Costs and implementation (within agreed fee)
g. Key narratives and stories emerging from the co-design process

The design pack will also need to inform decoration plans (colour theme/scheme)

ANTICIPATED TIMELINE

The timeline below provides an indicative delivery schedule. Trinity recognises that meaningful co-design requires time to build relationships, listen and reflect.

Phase	Activity	Timing
Commissioning	ender process, review of applications and appointment of creative partner	November 2026
Contracting & Set-Up	Confirm scope, delivery plan, engagement approach and project milestones	November 2026
Discovery & Consultation	Community engagement, listening sessions, research and exploration of Trinity's stories and values	December 2026-January 2027
Co-Design & Creative Development	Workshops, concept development, testing and refinement of ideas	January-February 2027
Design Development	Final concepts, design pack and implementation recommendations	March 2027
Decoration	Contracted during this period – budgeted for separately. Design package will need to inform colour scheme	
Delivery	Installation informed by the approved design pack	April 2027-May 2027
Sign-of	All work completed and signed off	June 2027

NB. The exact programme will be agreed collaboratively with the appointed creative partner.

Commitment to Equal Opportunities

Trinity is an Equal Opportunities employer and actively encourages applications from all backgrounds and communities.

We make every effort to eliminate discrimination, direct and indirect, from our recruitment and selection process. Where applicable, reasonable adjustments will be made at each stage of the recruitment and selection process to reduce potential barriers faced by applicants and to give equal access to employment opportunities.

If you need this application pack in a different format, would like to submit your application to us in a different way (e.g., by video or sound file), or if you require any reasonable adjustments to the recruitment and selection process, please contact us via email at info@trinitybristol.org.uk or via telephone on 0117 935 1200.

Feedback

Due to the volume of applications, we may not be able to contact everyone individually. If you have not heard from us by Friday 27th November 2026, please assume your application has been unsuccessful.

The most likely reason for not short-listing is that other candidates matched person specification more closely.

We are committed to providing detailed feedback to candidates unsuccessful at the interview stage.

If you have questions, or would like an informal chat about the commission, please get in touch. We look forward to receiving your completed application and thank you for your interest in the role.

Photo credits: Alastair Brookes

Trinity Community Arts Ltd, Trinity Centre, Trinity Road, Bristol, BS2 0NW